OUTLINE SPECIFICATION FOR THE JOINT WASTE SERVICE 2018 ONWARDS

The following are the Joint Governance Groups recommendations to Cabinet for the outline specification for the joint waste service. Subject to Cabinet approval these recommendations will be used as the basis for development of the detailed specification.

VEHICLES (Age and specification)

The Member Advisory Panel (MAP) view was that they would like to see new vehicles from day one.
Also include a clause stipulating that the vehicles need to be of a good standard and are kept clean.
Livery to be agreed for all vehicles.

JGG Recommendation: - New vehicles from start if possible whilst accepting this may not be possible until October 2019 in Basingstoke and Deane if Alternate Weekly Collections (AWC) are agreed.

FREQUENCY OF COLLECTIONS

RESIDUAL WASTE AND DRY MIXED RECYCLING COLLECTIONS.

JGG Recommendation:-

BDBC – Lot 1 - Weekly Residual and Fortnightly Dry Mixed Recycling (DMR) – as is service.

BDBC – Lot 2 – AWC providing residual collections one week and DMR collections the next.

HDC – AWC for residual and DMR collections – as is service.

GLASS COLLECTIONS

Basingstoke and Deane – MAP view – did not object to considering four weekly collections as part of the tender evaluation.

Hart – MAP view - did not object to considering four weekly collections but feel contractor should be asked to price for both and show which they feel is the most economical frequency.

JGG Recommendation:-

BDBC – Lot 1 – Include options for both fortnightly and four-weekly glass collections.

BDBC – Lot 2 – Will only include option for fortnightly glass collections.

HDC – Include options for both fortnightly and four-weekly glass collections.

CONTRACT TERM
The current contract is for 7 years plus a 7 year extension. Soft market testing identified that this could be increased to up to 10 years plus a 10 year extension.

Basingstoke and Deane Members have discussed this and would like a shorter timescale but did not object to 8 years plus an 8 year extension.

Hart - Members would like to see a slightly reduced term but would not object to 10 years if everyone agrees.

**JGG Recommendation:** - 8 years plus an 8 year extension. With further consideration being given to aligning the contract end date with other authorities to provide greater opportunity for extension of the partnership in future.

**HARD TO REACH PROPERTIES**

MAP view - require clauses to ensure collection points remain as is, unless there are Health and Safety concerns.

Hart - Members would like to see all current collection points retained unless there are Health and Safety concerns.

**JGG Recommendation:** Existing collection points to be retained. Reviewed only if there is a significant Health & Safety Issue.

**WORKING WEEK**

4 day, 5 day or 6 day options were discussed at the member panels in both Basingstoke & Deane and Hart.

MAP view - 6 day working was not supported as an option, but did not object to leaving the option open to the contractors to propose either 4 or 5 day working weeks. No collections before 7am.

Hart - 6 day working was not supported as an option, but did not object to leaving the option open to the contractors to propose either 4 or 5 day working weeks. No collections before 6:30 am.

**JGG Recommendation:** Contractor to price for 4 or 5 day working and to provide method statements. Basingstoke and Deane start time to be 7am, Contractor to be given the option of 6:30 or 7am in Hart.

**DEPOT**

Consultant’s report on options to rationalise Hart and B&D depots to be considered.

Rents for existing depots - Proposed that rents will not be charged for depots.

**JGG Recommendation** – For the contractor to put forward proposals for either one or two depots. Both councils require more work to be undertaken on possibility of a new purpose built site.

**BINS**
MAP view – Did not object to replacing with existing coloured bins with standardised bin with different lid colours for different material streams.

Costings to be reviewed before final decision is taken.

Hart – Would support the most cost effective solution.

**JGG Recommendation – Most cost effective solution to be implemented subject to JGG approval.**

**GARDEN WASTE**

MAP view – Did not object to changing the current service arrangements and method of collection to include collections being provided on a 50 week rolling year, and consideration being given to increasing the charge for the service, introducing direct debit payments, and offering wheeled bins as an alternative to sacks.

Hart – Supported moving to bins only for new customers (with an exception policy for those who feel that sacks are only practical for them) existing customers will be allowed to continue to use sacks. Full promotional exercise to be undertaken and a reduced price on bins for a limited period. This will be implemented before the contract start date.

**GARDEN WASTE CLUBS**

Neither member group supported this option as they felt that they would lose control of fees and charges. Support for both councils to retain control of the income.

**JGG Recommendation**

**Basingstoke and Deane – Specification to include wheeled bins as well as sacks.**

**Hart - to be moved to wheeled bins with some households still retaining sacks. Aim to implement before the start of the new contract.**

**GARDEN WASTE CLUBS – Contractors can provide prices and details for this but would need to include a method statement as to how this would work and if the council would keep the income.**

**OTHER MATERIALS**

Proposals for the following materials to be included are:-

- Textiles
- Batteries
- WEEE

MAP view - would like to see textiles included in the new contract but not to include WEEE or Batteries as there are facilities already for these to be collected at bring sites and due to there being no recycling credit or income for either of these materials.
Hart - Would like to see textiles included in the new contract but not to include WEEE or batteries as there are facilities already for these to be collected at bring sites and due to there being no recycling credit or income for either of these materials.

**JGG Recommendation** – to include textiles as an additional kerbside collection but work with charities and contractor on split for funding.

**CARBON REDUCTION PLAN**

JGG Recommendation – Contractors should be encouraged to use hybrid vehicles and take measures to reduce carbon emissions. This will be scored highly in the evaluation. Officers will develop a plan for this and consider including a KPI and financial penalties in the contract for not achieving these.

**EVALUATION MODEL**

JGG Recommendation – Discussed and requested that this is apportioned 50% Price and 50% Quality.

**PENSION COSTS FOR TRANSFERRED STAFF FROM HART IN 2011**

Hart staff were transferred to Veolia as part of the last contract which started in October 2011. As part of this transfer Hart staff were able to retain their LGPS Pensions as Veolia were awarded Admitted Body Status to the LGPS. This was subject to the Pension costs being passed through to Hart District Council which means Hart still pay the pension costs for these employers.

The number of staff has reduced which means the pension costs have reduced and actually currently we pay nothing as HCC as the administrators of the scheme advised that they had overpaid and nothing needed to be paid for 3 years from April 2015.

Veolia have been requested to provide the actual numbers of Hart staff still employed with them and would be subject to TUPE transfer.

**JGG Recommendation** – Discussed and confirmed that the pass through of these costs would still be the system for this contract.

**PRUDENTIAL BORROWING**

Preferred route for vehicle funding. Finance officers have met to discuss the option and are considering this at present. Both Council Member Panels are happy with this process and will leave it to the finance Officers/Project Team and contractor as part of the tender process.

**JGG Recommendation** – Finance Officers/Project Team to meet and discuss the best option for undertaking this method of financing. This will be the subject of a report in September 2017 after the tender evaluation has concluded for a decision on whether or not to provide this method of financing to the contractors and approval will be required by both authorities.